



TOPEKA DRIVE CHARTER SAS

# VOLUNTEER ORIENTATION

*Congratulations on being a part of the Los Angeles Unified School Volunteer Program!*

As per district policy, all Tier II volunteers must attend a mandatory Volunteer Orientation in order to volunteer on-campus. For your convenience, there will be several opportunities to attend a Volunteer Orientation in person and on zoom as needed.

## VOLUNTEER ORIENTATION 1

- ✓ WHEN: Friday, August 23rd at 9 am
- ✓ WHERE: On Zoom
- ✓ Meeting ID: 814 8465 4854 Passcode: topekasas
- ✓ RSVP: <https://forms.gle/yic4Qbj8kKXqrkoi6>

## VOLUNTEER ORIENTATION 2

- ✓ Monday, August 26th at 8:30 am
- ✓ Parent Center, Room 30  
(after Coffee with the Principal)
- ✓ RSVP: <https://forms.gle/HM7rqgThst2eEsnf8>

## VOLUNTEER ORIENTATION 3

- ✓ Thursday, August 29th at 4:30 pm
- ✓ Parent Center, Room 30  
(before Back to School Night)
- ✓ RSVP: <https://forms.gle/GzhJcfVK8WSboMQP6>

The objective of the orientation is for volunteers to:

- Learn about the importance of the volunteer program
- Identify volunteer roles and responsibilities for Classroom volunteers, Room Parent volunteers and more
- Review LAUSD policies and procedures, including the commitment form

*Your commitment to volunteering your time and skills will help create a supportive and enriching environment for our students to learn and to grow. You are truly making a difference in the lives of so many.*

## QUESTIONS?

Contact Community Rep. Gabriela Knutson at [gabriela.knutson@lausd.net](mailto:gabriela.knutson@lausd.net).  
[www.topekacharter.lausd.org](http://www.topekacharter.lausd.org)